



**KIWANIS CLUB OF DULUTH
Duluth, Georgia**

SERVICE FUND GRANTS

We welcome your application to the Kiwanis Club of Duluth Service Fund for financial support. Each year our Club raises money through special projects such as a Charity golf Tournament in the spring and a Pancake Breakfast in the fall. We invest the net proceeds of these events back into the Duluth community in support of worthy projects primarily related to local children, youth, or community.

The Service Fund is managed by a Giving Committee and recommendations are made to the Board of Directors for disbursements based on the following grant criteria:

Key emphasis of the organization applying for assistance must be on children or community-related activities.

Grants will be awarded only for programs and specific projects, **not for the operating expenses of the organization** that is making the application.

Individual grants will vary based on need as determined by the Board of Directors of the Kiwanis Club of Duluth.

All applications will be reviewed and considered by the Giving Committee and forwarded to the Board of Directors, with recommendation, for final decision.

The organization that is making application **MUST be a registered 501-C3 or C4 Non-Profit, and be based in Georgia.**

To be considered for a grant from the Kiwanis Club of Duluth Service Fund, please send your application to:

Giving Committee, Kiwanis of Duluth
P.O. Box 1197
Duluth, GA 30096

Email: president@duluthkiwanis.org
Website: www.duluthkiwanis.org

**KIWANIS CLUB of DULUTH - SERVICE FUND
GRANT REQUEST**

ORGANIZATION NAME: _____

STREET ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP CODE:** _____

CONTACT: _____ **TITLE:** _____

PHONE: _____ **FAX:** _____ **E-MAIL :** _____

FEDERAL ID #: (REQUIRED) _____ **DATE ESTABLISHED:** _____

TYPE OF NON-PROFIT ORGANIZATION: 501 _____

1. Give a brief description of the purpose and history of your organization.

2. List your Organization's Executive Director, Board of Directors, and business affiliations.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

3. Organizations current staffing: Full-Time _____ **Part-Time** _____ **Volunteers** _____

4. Estimated number of people and specific geographical area organization serves:

Children _____ **Adults** _____ **Area Served** _____

5. Indicate organization's key operating budget figures for the current fiscal year.

A. Administration (operating expense)	\$ _____	% _____
B. Fund raising	\$ _____	% _____
C. Programs and services	\$ _____	% _____
Total	\$ _____	% 100

6. List your (3) greatest current primary sources of funding (in order of importance).

- 1. _____
- 2. _____
- 3. _____

7. Total amount of funds you are now requesting and the date needed.

Amount: _____ **Date:** _____

8. Please describe the activity these grant funds will be used for. Include the number of Children/adults that will be served. (PLEASE BE AS SPECIFIC AS POSSIBLE)

9. Has this Specific Program already had funds committed to it from other organizations, and if so how much? Will it need additional funding in the future?

10. Please indicate the Total Fund Raising goal for this project. \$ _____

11. List any other aspects of your Organization – Program – Resources that we should consider with your application.

12. How did you hear about the Kiwanis Club of Duluth Service Fund?

13. Will you be willing to provide a copy of your organization's financial statements and 990 or a copy of the Statement of Functional Expenses for the program for which you are requesting funding?

Thank you for your time and commitment in support of the Duluth Community.